

CHATEAU MONT

Rules and Regulations

Moving Household Goods In and Out of Chateau Mont

GENERAL

Welcome to Chateau Mont. You will enjoy living here.

Moving in our out of Chateau Mont can be accomplished simply and routinely with minimal inconvenience to you and other residents. However, advance planning is essential, because of our limited parking areas, lack of suitable access routes and narrow driveways that require tight turns. Follow the procedures below to ensure a successful move.

SCHEDULING YOUR MOVE

Contact Hall Associates, Inc. at least 48 hours in advance to arrange your move. **(Phone 540-982-0011. Monday-Friday 8:30 am-5pm)**. They will provide the following essential services for your move.

1. Provide a map of the building and grounds which will show the driver the access doors and parking areas for the transfer vehicles.
2. Arrange to have protective pads in the elevator so that the movers are allowed to use the elevator.
3. Arrange for the garage door to remain open during moving operations.

MOVING HOURS

You must plan your move in advance. **Move in time is from 8 a.m. until 4 p.m. Monday through Friday, excluding holidays.**

ACCESS ROUTES TO THE BUILDING

The front entrance cannot be used for moving household goods.

The preferred access route is through the garage automobile entrance leading to the elevator on the garage level. Parallel park the transfer vehicle close to the curb adjacent to the building, and just outside the garage automobile entrance. Take care to leave enough space for other vehicles to access the garage. **This space will accommodate transfer vehicles 60 feet in length.**

The secondary access route is through the enclosed stairwell just north of the main entrance. However, if the transfer vehicle is to be parked on the upper parking level; it must not exceed thirty-five feet in overall length, and it must not block the upper level of Chateau Mont parking area or the Chateau Mont main entrance. No vehicles are to be parked beside the Chateau Mont awning nor block access to the townhouse parking areas north of the main entrance. (See the map you will receive when you contact Hall Associates, Inc. to schedule your move. It shows the building and grounds, the access doors and transfer vehicle parking area.)

ELEVATOR USE

Protective pads must be hung in the elevator during all moving operations. Hall Associates, Inc. will have them installed in accordance with the moving schedule that you arrange with them in advance. Household goods cannot be transported in the elevator unless protective pads are in place.

Since there is only one elevator in the building, it must be shared with others during moving operations. Moving personnel should assemble a full elevator load of goods just outside the elevator door before using the elevator. It must also be unloaded immediately at the destination level and the elevator released for the use of others.

TRASH REMOVAL

PACKING BOXES. Have your movers remove as many empty boxes as possible. Collapse any remaining packing boxes and put them in the dumpster in the garage. If the dumpster is filled with moving materials, the owner must pay the current charge for an extra emptying of the dumpster. Contact Hall Associates, Inc. to arrange for this. Empty moving boxes must be stacked in the Owners parking space for movers to pick up. **Do not use trash chutes for packing materials or perishable items.**

PERISHABLE ITEMS

Perishable items should be placed in a suitable plastic bag, securely tied and put in one of the covered black garbage cans.

LIABILITY

The moving Unit Owner is responsible for any damage to common area property or additional expense to the Association caused by the moving activities.

PLEASE SIGN AND RETURN TO HALL ASSOCIATES, INC.

I, _____, owner of _____ Hunting Hills Square, do hereby acknowledge that I have received and read Chateau Mont's "Rules and Regulations for Moving Household Goods" and that the information contained in these regulations has been provided to, _____
(Name of Moving Contractor)

(Name of Moving Contractor)

Further, I acknowledge that as the owner of the unit, I accept responsibility for total compliance with these rules

Owner's Signature

Date

CHANGES

Thick Parking - Two Areas Only

HUNTING HILLS SQUARE

HUNTING HILLS CIRCLE

PARKING
SIDE LOAD UNLOAD
ZONE

AUTO
DOOR

REAR ACCESS DOOR

CHATEAU MONT

FRONT ACCESS DOOR

TOWNHOMES

PROJECT NO.	CHATEAU MONT
PROPOSAL NO.	PARKING AREA
REVISION	
DATE	5-18-97
SHEET	1 OF 1
SCALE	AS SHOWN
DATE	5-18-97
BY	CE
CHECKED	CE
DATE	5-18-97
SCALE	AS SHOWN
PROJECT NO.	CHATEAU MONT
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